

CLEANING REGULATIONS for CLASS 1 and RADIOACTIVE LABORATORIES

Signposting:



When cleaning classified laboratories marked with the sign "Genteknologisk laboratorium kl. 1" (Gene technological laboratory - Class 1) and "Radioaktivitet" (radioactivity), the cleaning staff **MUST** wear a buttoned yellow lab coat or a white lab coat with the special yellow gene technology label on the chest pocket.

In *the Science Park*, you will find a "yellow" lab coat marked "Rengøring" (cleaning) on each floor in all buildings. The lab coat is placed on the coat hook called "Rengøring" and must only be used in the classified laboratories. When the lab coat needs to be washed, place it in a polyvinyl acetate bag in the classified lab and put it in the laundry basket for yellow lab coats.

The daily work of the cleaning staff consists in the mopping of the floor and the removal of ordinary waste. The waste must be removed in the waste bag, and waste must not be poured from one container to another. The waste bag/waste bin **must be closed** before removing it from the laboratory.

In addition to the daily cleaning, the floor must be washed twice a week. Trolley tables and hazardous waste boxes are pulled out in connection with the floor wash. In addition, windowsills and sinks are to be cleaned if they are empty.

Cloths, soapy water and buckets can **only** be used in the classified laboratories, and the water must be poured into the sink in the classified lab. The bucket and cloths must remain in the lab and must not be used elsewhere. When the cloth is to be washed, it must first be autoclaved. This is done by placing the cloth in an autoclave bag, closing it with autoclave tape and marking it with yellow tape. After that, it must be taken to the autoclave room in the Science Park in building 3131.0. After autoclaving, the cloth is washed as usual.

ST Bygningsservice (Building service)/the cleaning company are responsible for the cleaning, while the project leaders are responsible for making sure that the regulations are followed.

In addition, ST Bygningsservice (Building service)/the cleaning company make sure that

- elevated ventilation ducts and electric fittings are dusted/vacuum cleaned every six months
- the refrigerators in the laboratories are thoroughly cleaned every six months
- the refrigerators are cleaned three times a year (the users pull out the refrigerators and put them back)
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The users of the laboratory are responsible for the daily cleaning of laboratory sinks, windowsills, tables, fume cupboards, sterile benches and other workplaces. The date of the main cleaning is noted in the logbook.

In connection with up or down classification of a laboratory, the entire programme above must be carried out.

In the event of an **accident of both genetic or radioactive** nature, the sign to the right is placed on the door of the laboratory, and a responsible person at the appropriate laboratory is consulted. The project manager's name is found by the entrance of each laboratory. All cleaning is cancelled until the laboratory is cleaned and has been declared "inactive" again.

