NOTE: This document is not an official translation of the document from the Danish Working Environment Authorities. This is only for internal use at the Department of Engineering, Aarhus University. The Danish document is the official and legally binding document.

**Application for classification of gene technology laboratories and laboratory areas as well as installations for gene technology large scale experiments or production**

Application to the Danish Working Environment Authorities following “bekendtgørelsen om genteknologi og arbejdsmiljø” and “bekendtgørelsen om registeret til genteknologi”

The application form is used for applications for classification of gene technology laboratories and laboratory areas as well as installations used for large scale experiments or production of genetically modified organisms.

The information will form the basis for the registration of gene technology activities in the Register of Product. In that connection the area will be given an identification number (LAB-id).

**Tick off the relevant box below depending on what classification the company wants.**

Application for classification of a laboratory or a laboratory area

Application for classification of plant for large scale experiments

Application for classification of plant for production

**Part 1 All classes incl. animal and plant classes**

**Address of the area and general description of buildings:**

CVR number. 31 11 91 03

Company name: Aarhus University

P number.

Street name:

No.

Letter: Floor Side

Area code: 8000

City: Aarhus C

**Address of the area or installation that you want classified if it is not the company address:**

Street name

No.

Letter Floor Side

Area code City

Apply for classification: 1

2 3 4

Plants Animals

Has the room been classified previously? Yes No

Please write:

Lab.id Date for classification

What will you be working with:

Microorganisms

Gene therapy Plants Animals

Other

Part 1 All classes incl. animal and plant classes ­ continued

**The application concerns:**

**Laboratories:**

Size: 60 (m2) Number of rooms: 1

Room no , building

**Animal facilities:**

Size (m2)

Number of rooms

Room no.

**Greenhouses or the like:**

Size (m2)

Number of rooms

Room no.

**Aquarium or the like:**

Size (m2)

Number of rooms

Room no.

 **Plant:**

 Size (m2)

 Number of rooms

**Other e.g. operating rooms, storage rooms, cooling rooms or storage in freezers etc. in non-classified rooms:**

Size (m 2) Number of rooms

Room no.

Attached file of sketch of the area.

Information about the staff and the people who are responsible for inspections and safety including the health and safety organisation.

 **Contact person in relation to inspections, further information etc.**

Name: Morten Dam Rasmussen

Telephone: 25152755

Email:mdr@eng.au.dk

**Daily manager if it is not the contact person:**

Name

Telephone

Email

Education

Information about the health and safety organisation covering the area: Management representative Morten Dam Rasmussen, employee representative Puk Lund.

 Attached document

Information about the layout of the laboratory etc.

Preventive measures. Short description:

How is it ensure that living GMO does not get out?

Has a procedure for the transport of GMO in and out of the area been prepared?

Yes No

If no, please state why:

Personal protective equipment

**Ventilation systems:**

Has a procedure for control of efficiency and maintenance of the ventilation systems been set up? Yes

No

Has a procedure for changing filters been set up? Yes No

Is the ventilation system connected with other rooms including non-classified rooms and, if yes, how is contamination prevente

Has contingency plans been prepared?

Yes No

Attached document

 Waste and spillage

What type and form of waste will be produced?

How is waste and spillage stored (incl. disposable and reusable equipment and sharp objects) before it is inactivated?

How is it inactivated?

How and to where is it transported for inactivation?

Attached document

Part 2 ­ Animal facilities (additional information)

What animals are planned on using?

Description of cage conditions including ventilation of cages and the room

How are the cages emptied?

How will you ensure that there are no escapes into the surrounding area?

Attached document

Part 3 ­ Greenhouses or the like (additional information)

What plants are planned on using?

Of which materials is the greenhouse built – including the floor?

How will you ensure that there is no escape into the surrounding area?

Attached document

Part 4 ­ Aquriums or the like (additional information)

What types of fish are you planning on using?

How will you ensure that there are no escapes into the surrounding area?

Attached document

 Part 5 Classes 3 and 4 (additional information)

**Part 5 ­ Class 3 ­ Description of buildings:**

How is the laboratory placed in the building and in relation to other buildings (maybe drawing)?

Is the placement of the laboratory related to special risks?

**Part 5 ­ Class 4 ­ Information about the layout of the laboratory etc.:**

Description of safety equipment, alarm systems and other preventive measures including sluice gates, ventilation systems and pressure differences

Attached document

Part 6 ­ Installations for large scale experiments or production (additional information)

**Description of buildings and installation:**

General description of the building (drawing)

The expected culture volume

 Is the placement of the installation related to specific riskso?

Indication of amount, type and consumption of raw materials, excipients etc.

Part 6 ­ Plant for large scale experiments or production (additional information)

**Information about the installation’s layout etc.:**

Describe the planned safety equipment, alarm systems and other preventive measures including ventilation systems and waste water treatment:

Are there procedures ensuring control with all containment measures ensuring that they are still effective?

Yes No

In relation to the contingency plan, have you decided on steps for preventing accidents? Yes No

**Waste and spillage:**

What intermediate and by-products of significance for health and safety will be produced?

Information about expected emissions of gaseous, liquid and solid products and materials at the workplace in relation to the running of the plant and accidents, especially aerosol formation during sampling, homogenisation, filtration, etc.

Attached document