Minimum Requirements for a Bachelor and larger Master Course in Blackboard

This document describes the minimum requirements for a Bachelor and larger Master course's presence in Blackboard at Science and Technology. Every course automatically has a presence in Blackboard. The standards have been set in order to address the students' requests for consistency and ease of use without restricting academic freedom to create a pedagogically appropriate learning experience.

Jens Bennedsen

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Side 1/3

Content
Purpose: Relevant information is available to the students

The <u>Home Page</u> of the course contains the following information:
- Welcoming information for the students (the rationale for the course)
- Name and contact info of the teacher(s). If the course has associated teaching assistants their name, contact info and group of students they are responsible for should be listed
- Basic literature
- Expectations as to how students should engage in the course

See an exemplary Home Page on page 3

<u>At other content areas:</u>
Materials that student engages in (e.g. lecture slides, links to articles, videos ...) are available.

Recourses and links are kept up-to-date.

Information that belongs elsewhere (e.g. learning outcomes, exam dates) are NOT explicitly written but linked to (e.g. the study portal, course catalogue)

Before the exam the curriculum is available.

Course menu

Purpose: To make is easy for the students to find relevant information

The course menu is organized in a way that either is aligned with one of the three course menu structures (activity-, time- or topic based) or has an enhanced course menu. If an enhanced menu structure is used, a short description of the structure (where to find what) is given on the home page of the course.

ST Template Activity Structured	ST Template Week Structured - Semester	ST Template Topic Structured
Plan	Week 1	Write topic 1 here
Materials	Week 2	Write topic 2 here
Assignments	Week 3	Write topic 3 here
Exam	Week 4	Write topic 4 here

Content areas are manageable (i.e. it is not just a very long list of items)

The menu items "Announcements", "Course Description", "Roster" and "Evaluation" are available to the students (They are by default)

Activities

Purpose: It is possible for the students to find deadlines for assignments, what to prepare for a given lecture etc.

Preparation: The information about what the students need to prepare for each lecture is easily available.

Assignments: If the student has to hand-in assignment(s), it is easy to find information about the assignment as well as when and how it is to be handed in. Preferable an assignment is created as an Assessment item in Blackboard rather than text/file so that the information can be aggregated at the "My Institution" page.

Hand-in 1
Reflect on the structure of your own course.

▼ WHAT'S NEW

| | Edit Notification Settings | Actions ⌄ |

▶ **Announcements** (2)

▼ **Assignments** (7)

Hand-in 1

Exemplary Home Page

AUCourse

Welcome!

This year AUCourse will follow the structure and teaching philosophy, "Flipped Classroom". It will have more active learning elements and fewer traditional lectures. The lectures will be replaced by videos from the internet.

Teachers

John Doe, JohnDoe@uni.au.dk

Jane Doe, JaneDoe@uni.au.dk

Material and expectations

The material for the course will be different – it will consist of:

- Books
- pdf-files of slides
- Quizzes (MCQ)
- Mandatory hand-ins
- Mandatory exam presentations/exam reviews

Each week will have a given topic. We expect that you will have watched the videos, browsed the book and answered the MCQs prior to the Tuesday class session. There will be MCQs for each topic. The MCQs will focus on the basics of the topic and will help you to test if you have understood the basics; it will NOT be a part of the grade but should be seen as a help for you to test the basics of the topic.

At the latest, the material for next week will be available Friday the week before.

The book used in this course is:

"AU Courses - How to structure a Home Page in Blackboard" by U. Niversity

We will use chapters 0-9 (incl.) from the book.

Workload

AUCourse is a 5 ECTS course. We expect you to work in total 150 hours for this course or 18 hours pr. week for the 7 weeks (in total 126 hours) plus 24 hours for exam preparation (much of which you will have already done during the course). On average we expect that you use your 18 hours per week as follows:

- Reading books, watching videos, answering MCQs: 6 hours
- Class hours (including some time to do hand-ins): 8 hours
- Hand-ins, review of hand-ins: 4 hours

So — it is intense and you need to work continuously during the semester!

We look forward to meeting you!